JUDICIAL INFORMATION SYSTEM COMMITTEE

February 26, 2016
8:30 a.m. to 11:30 a.m.
AOC Office, SeaTac, WA

DRAFT - Minutes

Members Present:
Justice Mary Fairhurst, Chair
Mr. Larry Barker
Ms. Lynne Campeau
Judge Jeanette Dalton - phone
Ms. Callie Dietz
Chief Ed Green
Mr. Rich Johnson
Judge J. Robert Leach
Mr. Frank Maiocco
Judge G. Scott Marinella
Ms. Barb Miner
Ms. Brooke Powell
Mr. Bob Taylor
Mr. Jon Tunheim
Ms. Aimee Vance - phone
Judge Thomas J. Wynne

Members Absent:
Judge David Svaren

AOC Staff Present:
Mr. Kevin Ammons
Ms. Kathy Bradley
Ms. Jennifer Creighton
Ms. Vicky Cullinane
Mr. Keith Curry
Ms. Vonnie Diseth
Mr. Mike Keeling
Mr. Dirk Marler
Mr. Gary Myers
Ms. Pam Payne
Mr. Ramsey Radwan
Ms. Maribeth Sapinoso

Guests Present:
Ms. Beth Baldwin
Judge Corrina Harn
Ms. Emily McReynolds
Mr. Allen Mills
Judge Donna Tucker

Call to Order

Justice Mary Fairhurst called the meeting to order at 8:30 a.m. and introductions were made.

December 4, 2015 Meeting Minutes

Justice Fairhurst asked if there were any corrections to the December 4, 2015 meeting minutes. Hearing none, Justice Fairhurst deemed them approved.

JIS Budget Update (15-17 Biennium)

Mr. Ramsey Radwan presented an update on the current budget for expenditure and allocations for the 15-17 biennium. Expenditure are in line with where we need to be for the biennium.

Mr. Radwan presented the 2016 Supplemental Budget Request Recommendation.

Legislative Update

No report was made.

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CIO Report

Ms. Vonnie Diseth provided an update on the result of the final meeting between AOC, Tyler and members of the Washington State Association of County Clerks (WSACC) regarding the Clerks concerns with the Odyssey Implementation. This was part of a Legislative proviso.

On December 16, 2015, AOC, Tyler Technologies, and six County Clerk representatives met in person to continue discussion of remaining items. In addition, AOC invited the 3rd Party DMS vendors (Citiesdigital/Laserfiche; Techline/Liberty/OnBase; and Spokane County IT/Application Extender) for a work session on the "Link-Only" solution. It was a very good meeting with good discussion between all parties. A spreadsheet summarizing the issues and results was included in the handout materials.

On December 24, 2015, AOC responded to the Senate Ways and Means Committee and the House Appropriations Committee regarding the proviso. The letter was also included in the handout materials.

E-Filing Plan Approach

Ms. Vonnie Diseth presented an approach for moving forward with an E-Filing Plan. This came as a request of the JISC during the December 4th meeting.

Ms. Diseth explained why this is a statewide issue and shared many of the implications and impacts to the different stakeholders. The need for E-Filing spans all court levels.

Ms. Diseth outlined some of the policy issues such as having statewide consistency, the charging model, fiscal responsibilities, and identifying who is responsible for implementation and support. Other issues include whether E-Filing should be mandatory, and the need to identify impacts to statutes or court rules.

E-Filing is currently being utilized at the Superior Court level by five counties: King, Pierce, Thurston, Clark and Chelan. There are varying fees from no cost to $15 for new filings. A decision needs to be made regarding how E-Filing should be implemented in Washington State. E-Filing is not an IT or project issue, it is a business issue. AOC is not in a position to staff or provide support for work on E-Filing research or activities at this time due to the many large projects that are already underway.

Mr. Jim Bamberger, Director of the Office of Civil Legal Aid (OCLA: www.ocla.wa.gov), presented an opportunity in response to the recent Civil Legal Need Study. OCLA is in the process of developing a comprehensive Civil Access to Justice Reinvestment Plan. That reinvestment plan is designed to address not only the need for expanded field staff capacity, expanded volunteer capacity, but to also develop new tools, some of which will be technology based tools, to bring the justice system closer to the people who need access to it. This includes automation of the newly published Family Law Forms, which when we get to the ability of E-Filing, can populate the case management system as appropriate in the manner that meets standards. Mr. Bamberger suggested to Justice Fairhurst and AOC Leadership that OCLA is prepared to take the lead to seek, secure and develop a plan to automate the new family forms and to bring those forms to the people who need them in a way they are: a: free, b: user friendly and c: ultimately capable of communicating into the system, when they system is available. The time frame for this project is approximately 20-24 months.

OCLA is in the process of determining the cost and working with consultants like Probono.net, a national nonprofit firm that has developed a highly sophisticated program for the development of

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interactive forms development using a number of different platforms. OCLA would develop a stakeholder committee that would include members from all court communities.

Justice Mary Fairhurst asked where Mr. Bamberger thought the funding would come from.

Mr. Bamberger stated he has spoken to than 50 legislative members in both the House and Senate regarding the study's findings and the range of responses to address the problems documented in it. He also described the role of the bipartisan Civil Legal Aid Oversight Committee that includes four legislative members from each of the four caucus. Members are geared for a significant ask to the legislature over multiple biennia to solve the problems documented in the study. Mr. Bamberger explained further that part of the funding for this project will likely come from the state general fund, part may available through the Technology Innovation Grant Program at the federal Legal Services Corporation and part may come from grants made available through a new partnership between the National Center for State Courts and the DC-based Public Welfare Foundation, which is dedicated to funding initiatives such as these. Mr. Bamberger stated the initial cost estimate for the 24 month period would be about $500,000. Mr. Bamberger emphasized: "JIS Funds will not be accepted for this project. JIS funds are for technology infrastructure and support, and this is not a technology project. This is a usability and user access project and we will find funds elsewhere."
Justice Fairhurst asked whether this might preempt the conversation about e-filing that Vonnie Diseth discussed. Members expressed interest in and support for the family law forms project described by Mr. Bamberger. They also suggested that it was important to at least begin the conversation about if, where and how e-filing might move forward in Washington State. Mr. Bamberger suggested that a group of e-filing stakeholders might be convened to undertake an environmental scan of the potential technical, operational and policy issues the might be considered in a future, deeper investigation of e-filing for Washington State. He also said that he felt that the forms automation could go forward with an eye to ensuring that the platform chosen could, at some point in the future when Guide and File or other e-filing functions come on line, speak to Odyssey. The committee agreed that this conversation needs to begin.

Justice Mary Fairhurst asked each member to go back to their respective committees, groups and associations and ask them about the types of issues and policy questions that will need to be addressed relative to e-filing. This topic will be an agenda item for the next meeting but in the meantime, please send input directly to Justice Fairhurst.

ITG #2 – SC-CMS Update

Ms. Maribeth Sapinoso provided an update on the SC-CMS project beginning with the most recent activities with Event #3 (Snohomish County) and Event #4 (Asotin, Columbia, Garfield, Spokane, and Whitman counties). Ms. Sapinoso also provided recent activities for the Pilot and Early Adopter counties which included Odyssey forms training, Odyssey advanced financial training, and post implementation support for all four Odyssey courts/counties. The post implementation support included an on-site visits to Lewis, Franklin, Thurston, and Yakima counties to address training related issues, eService ticket resolution, and discussing general concerns related to post implementation.

In addition, Ms. Sapinoso updated the improvements made to the Odyssey Portal registration process as well as the planning for Supervision Go Live for Thurston and Lewis counties. Next, Ms. Sapinoso covered the challenges the project is currently facing now that four counties are live with Odyssey while continuing to move forward with the implementation rollout schedule. Lastly, the approval of Event #3 implementation cost rules by the Project Steering Committee was presented.

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Motion: Judge Thomas Wynne

I move that the JISC approve the SC-CMS Project Steering Committee's recommendation regarding state and local implementation costs for Event #3 (Snohomish County) subject to the parameters set forth in the attached addendum – "*SC-CMS Implementation Cost Rules for Pilot, Early Adopter, and Event #3 (Snohomish County) – Actual and Projected Expenses*" -- not to exceed $145,000.

Second: Judge Jeanette Dalton

Voting in Favor: Justice Mary Fairhurst, Mr. Larry Barker, Ms. Lynne Campeau, Judge Jeanette Dalton, Ms. Callie Dietz, Chief Ed Green, Mr. Rich Johnson, Judge J. Robert Leach, Mr. Frank Maiocco, Judge G. Scott Marinella, Ms. Barb Miner, Ms. Brooke Powell, Mr. Jon Tunheim, Mr. Bob Taylor, Judge Thomas J. Wynne

Opposed: none.

Absent: Judge David Svaren

Mr. Ramsey Radwan presented the Overtime and Backfill Caps as a carryover item from the December 2015 JISC Meeting. The amounts listed in the material will be the limits placed on each county. Exceptions to exceed will require a return to the JISC for prior approval.

Motion: Judge J. Robert Leach

I move that the JISC approve the overtime and backfill limitations for the remainder of the SC-CMS project as detailed in the attached "Overtime and backfill reimbursement limitation recommendation.

Second: Mr. Frank Maiocco

Voting in Favor: Justice Mary Fairhurst, Mr. Larry Barker, Ms. Lynne Campeau, Judge Jeanette Dalton, Ms. Callie Dietz, Chief Ed Green, Mr. Rich Johnson, Judge J. Robert Leach, Mr. Frank Maiocco, Judge G. Scott Marinella, Ms. Barb Miner, Ms. Brooke Powell, Mr. Jon Tunheim, Mr. Bob Taylor, Judge Thomas J. Wynne

Opposed: none.

Absent: Judge David Svaren

Committee Report

Judge Thomas Wynne reported the Data Dissemination Committee (DDC) is in the process of re-writing the policy. The policy dates back to 1995 which is prior to GR31. The purpose is to bring the policy to current standards. After stakeholder review the DDC will bring the updated policy to the JISC for approval.

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Adjournment

The meeting was adjourned by Justice Fairhurst at 11:40 a.m.

Next Meeting

The next meeting will be April 22, 2016, at the AOC SeaTac Facility; from 10:00 a.m. to 2:00 p.m.

Action Items

	Action Item – From October 7th 2011 Meeting	**Owner**	**Status**
1	Confer with the BJA on JISC bylaw amendment regarding JISC communication with the legislature.	Justice Fairhurst	
	Action Item – From August 28th 2015 Meeting		
2	Starting with the October JISC meeting, create a chart of all the provisos, and report progress on them to date.	Ramsey Radwan	**Ongoing**

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